



Ref.: BRLPS/Proj-NF/460/19/vol-III/1398

Date: 18.07.2019

Office order

In the coming season (2019-20) with consent of concerned DPCUs of Beekeeping, the following beekeeping intervention related targets have been planned: -

S.No	Districts	No. of PG	No. of enrolled PGs members
1	Muzaffarpur	7	210
2	East Champaran	6	180
3	Vaishali	6	180
4	Samastipur	6	180
5	Begusarai	2	60
6	Bhagalpur	4	120
7	Sheohar	3	90
8	Sitamadhi	1	30
9	West chmparan	2	60
	Total	37	1110

For achieving the above-mentioned targets of FY 2019-20, the following activities with defined timelineneeds to be done: -

1. SPMU Team will visit to above mention districts to orient the district and BPIU teams regarding current year intervention. The concern DPCU team will ensure the participation of District Nodal person for Non Farm and all concern block team- BPMs,LHS, Acs and CCs.
2. The DPCU and BPIU team will ensure the orientation of existing PGs, based on identified Blocks/Members.
3. After identification the formation process for new PGs will be initiated by concern BPIU team according to Beekeeping operational guidelines (Office order- BRLPS/Proj-NF/460/18/2991, Dated 24.10.17 and corrigendum-BRLPS/Proj-NF/460/13/4001, Dated 5.1.18) The DPCU team will ensure providing timely training to PG members.
4. The DPCU team will ensure a meeting with concern assistant director horticulture for timely providing the subsidy to PG members. A letter of this concern should also be submitted.
5. The BPIU team will ensure the registration all PG members on agriculture department's portal
6. The BPIU team will ensured timely submission of requisition from all PGs to District Horticulture Office, for subsidy on Bee boxes, in prescribed format of State Horticulture Mission (SHM) along with covering letter of PG. The BPIU team will also have to ensure that all PG HHs will deposit the membership fees and Member's contribution before submission of requisition.
7. The BPIU team will ensure the opening of bank account, entry of PG profile and transaction entry in MIS.
8. The BPIU team will have to ensure timely generation of fund requisition from concern Beekeeping PGs and submission to DPCUs and the DPCUs should ensure the timely submission the fund to concern PGs.

9. As per expert's advice the month October-November is best timing for bee box distribution in North Bihar. So, it would be ensured by concern DPCU/BPIU team, with consent of concern Assistant director (horticulture).
10. The BPIU team will ensure the rollout of all books of records (Minutes book, Cash book, stock book, production register etc.) at PG level.
11. The BPIU team will ensure the numbering of all boxes, immediate after distribution.

The proposed time line will be as per following: -

S.No.	Activities	Status/Timeline	Responsible officials
1.	State level meeting for planning and orientation for current year intervention.	June'19	PM NF/Nodal Beekeeping
2.	Submission of letter regarding targeted number of beekeeping HHs and required number of Bee boxes Mission Director, State Horticulture Mission	June'19	PM NF/Nodal Beekeeping
3.	District level orientation Concern DPCU and BPIU team	July'19	PM NF/Nodal Beekeeping
4.	Identification of blocks for new Producers group formation	By 3 rd Aug 19	DPM
5.	Orientation of existing Bee keeping PGs (those have not initiated the intervention) for current year intervention.	By 3 rd Aug 19	BPM
6.	Submission of letter from DPCU regarding targeted number of Beekeeping HHs and required number of Bee boxes to Assistant director horticulture	By 7 th Aug 19	DPM
7.	Formation of new Beekeeping PGs	By 10 th Aug 19	BPM
8.	Entry of PG profile into MIS	By 17 th Aug 19	BPM
9.	Opening of bank A/C of Beekeeping PGs	By 17 th Aug 19	BPM
10.	Deposit of membership fees	By 20 th Aug 19	BPM
11.	Training of PG members on intervention.	By 31 st Aug 19	DPM & BPM
12.	Deposit of member's contribution	Sep'19	BPM
13.	Application submission for Bee box subsidy distribution (from PGs to district horticulture office channeled through CLF and BPIU)	By 10 th Oct 19	BPM
14.	Fund requisition submission by PGs to DPCU (through channeled by CLF/ Nodal VO and BPIU)	By 15 th Oct 19	BPM
15.	Fund transfer to concern PGs	By 21 st Oct 19	DPM
16.	Box distribution	By 31 st Oct 19	DPM and BPM
17.	VRP visit individual HHs for further training and handhold support.	Oct'19-Nov'19	BPM

(Rajiv Kumar Singh)

Administrative officer-cum-SPM-NF

Cc:

1. OSD, Director, CFO, PM-NF
2. All concern DPMs and FM
3. All concern Mgr/YP-NF/incharge
4. Concern File.